RESUME

SHEETAL KUMAR CHOUDHARY

STREET NO-1 GURU GOBIND SINGH NAGAR, NEW SHIMLA PURI .

LUDHIANA– 141001 [PUNJAB]

Mob: -79863-85001

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**CAREER OBJECTIVE:-**

* TO GROW AND EXCEL IN AN ORGANIZATION WHICH PROMOTES PROFESSIONALISM WHERE I CAN EFFICIENTLY USE MY SKILLS AND CONTRIBUTE TO THE COMPANY PERFORMANCE AND PROFITABILITY**.**

**ACADEMIC EDUCATION:-**

* High School from PSEB Board in 2006 with 45 % marks
* Intermediate School from PSEB Board in 2007 with 52% marks.
* Graduation in Bsc.it from Punjab technical university in 2010-2012 with 60% marks.
* Post-Graduation in M.C.A from Punjab technical University in 2013-2015 with 62% marks

**COMPUTER KNOWLEDGE + PROGRAMING LANGUAGE:**

* Well Knowledge of Microsoft Office.
* Well knowledge of SAP Software.
* Well knowledge of HTML, CSS, BOOTSTRAP, WORDPRESS, SQL

**WORK EXPERIENCE:-**

* Worked in **SERCO PVT LTD** as computer operator cum cashier
* Duration ( 2015-2018)
* Worked in web –riderz company as a front –end-developer
* Duration (2019-2020)
* Worked in **JINDAL –FIBER PVT LTD** company as Accounts Executive
* Duration (2021-2022)

**RESPONSIBILITIES: -**

* Check transportation invoices as our material freight cost.
* Petty cash accounts maintain.
* Make every type of job work challans & Gate Passes.
* Sale scrap material

**HOBBIES:-**

* Watching Movies.
* Visiting new places.

**DECLARATION:-**

* I hereby declare that all the statement made above are complete and correct to the best of my knowledge.

**PERSONAL DETAILS:-**

***Name***  : Sheetal kumar

***Father’s Name*** : Sh Mast Ram

***Mother’ Name*** : Mrs. Gayatri Devi

***Nationality*** : Indian

***Gender*** : male

***Marital Status*** : Single

***Languages Known*** : Punjabi, Hindi & English.

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Place: - Ludhiana ( sheetal kumar )**