**CURRICULUM VITAE**

**LAKHWINDER SINGH**

**S/O S. PATWANT SINGH**

**Village. BULARA, P.O. GILL**

**LUDHIANA-141116,**

 **PUNJAB.**

**(M) 09855590751,9417157404**

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**CARRER OBJECTIVE :**To consolidate my fundamentals through on the job learning utilizing

my skills to the fullest towards the achievements of the organizational goals and To grow up as a professional. To excel in every sphere of life by giving my be performance, thereby adding to the Enterprise’s success.

**DESIRED JOB PROFILE**  : A Challenging Job on the Shop Floor which gives me an

Opportunity to show the skills and knowledge I acquired till now & at the same time help

me to add more knowledge to me.

**WORK EXPERIENCE:**

1)Two year six month experience as a quality engineer in Forging department in ISHMEET FORGING Pvt. LTD. Ludhiana

2) ONE YEAR NINE MONTH experience as SDE ( sub division executive) at Sewa Kendra Punjab (on govt project from DECEMBER.2016 to OCTOBER 2018)

Duties and responsibilities 

* Ensure all Sewa Kendras under his jurisdiction meet the operational standards set by DGR/PSEGS
* The Sewa Kendras maintain 15 days stock of all consumables except diesel .
* The HW at Sewa Kendras is in working condition .
* Provide HW support to Sewa Kendras in case of emergency .
* Provide application support to Sewa Kendras .
* Resolve connectivity issues with BSNL .
* Liaison with vendors for support .
* Ensure timely submission of challans and deposit of Govt. Fees and Facilitation Charges.
* Liaison with Govt departments for timely delivery of services .
* Ensure no penalties are levied on Sewa Kendras under his jurisdiction

**4) Seven month Relationship Executive at SBI Cards & Payment Services Private Limited from 21st November 2018 to 12th june 2019.**

# **ACADEMIC QUALIFACTION**

|  |  |  |
| --- | --- | --- |
| **QUAL QUALIFACTION** |  **INSTITUTE** |  **BATCH** |
|  **B.Tech (Mechanical Engg.** **Within 71%** | B.H B.H.S.B.I.E.T Lehragaga Sangrur  | 201 2011-2014  |
|  **Diploma (Mech. Engg.)** **65%**  | Guru Guru Nanak Dev poly. Col College, Ludhiana. | 2008- 2008-2011 |
|  **Matriculation Within 73%**  | S.P.S Govt. high school Gill ludhiana | 2007-2 2007-2008  |

|  |
| --- |
| TRAI TRAINING |
| CO CMPANY NAME | LOC LOCATION | TIME DURATION |
| MUN MUNJAL CASTING  | LUDH LUDHIANA (Pb) |  6 w 6 Weeks |
| MUN MUNJAL CASTING  | LUDHI LUDHIANA (Pb) |  6 6 Months |

**TECHNICAL SKILLS**

 **#** AUTO CAD

**COMPUTER PROFICIENCY** # SIX MONTH certificate course in Office Management & DTP

 # Operating System –Windows 98, Windows XP, Windows Vista, Windows 7,MS Office, Browsing.

**EXTRA CURRICULAR ACTIVITIES** # Reading Newspaper and Magazines

 # Playing & Watching Cricket.

**STRENGTHS**

 # Willingness to do it my all comes what way.

 # Always having positive attitude.

**PERSONAL PROFILE**

 Father’s Name : ***S. Patwant Singh***

 Date of Birth : ***january-01-1992***

 Nationality : ***Indian***

 Marital Status : ***Unmarried***

**DECLARATION**

**I HEREBY DECLARE THAT THE PARTICULAR GIVEN ABOVE ARE TRUE THE BEST OF MY KNOWLEDGE AND BELIEF**

**DATE: (LAKHWINDER SINGH)**

**PLACE:**