

# RESUME

**Name - PARDEEP KUMAR AGGARWAL**

**DATED :-**

**Address - House no –3287/1 , Street no 3, hari kartar colony,  
Near baba balak nath mandir, Opp Transport Nagar, LDH  
(CONTACT NO. 92569-25952)**

## **EDUCATION QUALIFICATION**

12<sup>TH</sup> Pass P.S.E.B Board

- COMPUTER COURSE OFFICE MANAGEMENT'S (DIOM)
- Accounts with any software

## **WORK EXPERIENCE**

- 1 years in data conversations in at home based works.
- 10 years experience of Transportation Accounts (Emanage Software)
- 06 Month in Simran Dye & chemicals
- B\_sheets, Tds returns, Gst returns etc. and books keeping
- Work with DEVANSHU INTERNATIONAL in Ludhiana. From (2020 NOV to current)

## **TECHNICAL QULIFICATION**

- Knowledge of computer operating of Installation's and hardware.

## **DECLARATION**

- I shall be grateful to you, if a chance is given to me serve your esteemed organization under your kind control. I assure you that I shall spare no pains in the discharge of my duties honestly and faithfully

## **PERSONAL STRENGTH**

- Positive Thinking
- I am very Strict towards my work

## **LANGUAGES KNOWN**

- English
- Hindi
- Punjabi

## **HOBBIES**

- Reading a Book and Sports

## **PERSONAL DETAILS**

- |          |   |                         |
|----------|---|-------------------------|
| • NAME   | - | PARDEEP KUMAR AGGARWAL  |
| • F_NAME | - | Late Sh. Raghuvir Chand |
| • D.O.B  | - | 29 MARCH 1981           |
| • SEX    | - | MALE (MARRIED)          |

**SIGNATURE.....**