**Address:**

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**Phone:**

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**TANMOY DEY**

**Date of Birth : 4**th March, 1996

**Religion :** Hindu**.**

**Nationality** : Indian.

Summary

Experienced in Inventory Department as a Junior Executive Inventory Accountant over 1.10 Years for an Indian Railways tender based Private Limited Manufacturing Company.

I do my job sincerely. Nowadays, I’m seeking to find a better place to work and make my experience stronger and my future also.

So, I’m trying and searching for a good company for a higher post than present with good pay scales.

Experience

Store Accountant in Inventory Department (From 1st June, 2019 - Present)

Electronic Equipment Company Pvt Ltd, Kolkata

* Materials Issued for Production.
* Physically Check Raw Materials, Record Goods Receipt Note, Purchase Entry, Sale Challan, Road Challan.
* Materials Out for Outside Job workers with Challans.
* Control Monthly Production Stocks in Inventory.
* Physical Stocks Maintain in Bin Card.
* Production Planning.
* Purchase Requisition for Shortfall of Raw Materials.
* All the inventory process maintains through Tally Prime Gold (previously used BUSY Accounting Software).
* Data Entry.

Education

Bachelor of Commerce, Graduate - 2019

Under, University of Calcutta

Languages

Bengali - Read, Write, Speak

English - Read, Write, Speak

Hindi - Speak

Certifications

Computer Basic.

F. A.

Hardware and Networking.