

SURAJ KHOBRAGADE

Plot.no.135, Puja Layout, Near Ekatmata High School, Ekatmata Nagar, Jaitala road, Nagpur

Phone - 9011279899

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Career Objective:

To become a key asset for the organization and playing an active role in the business development activities. Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. Willingness to take on added responsibilities to meet team goals.

Work Experience:

SENIOR ANALYST, FINANCE (REMOTE) PRIMORDIAL SERVICES PRIVATE LIMITED, NAGPUR

Sep-20th 2021 – Till Date

Job role:

- Undertake E2E delivery activities for SAP projects as a SAP FICO Analyst covering analysis.
- Engaging with key business stakeholders, internal teams on business requirements and adopting relevant methods to deliveries.
- Accountability for the implemented solutions and providing direction, advice and guidance on the solution throughout the project.
- Ensure all developments are fully documented, meet high level design requirements, as well as regulatory and industry standards to ensure project delivery is compliant.
- Support Integrated and support teams as and when required.
- Responsible for solving issues in GL, AP, AR & AA.
- Perform unit testing and integration testing for Asset Accounting, AP, AR
- Proactively staying updated on the industry developments, skills and technologies and share information, ideas and best practice with other colleagues to improve skills and knowledge.

Education:

MASTER OF COMMERCE (M.COM) – (YCMOU)
PURSUING FIRST YEAR
FROM
YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

BACHELOR OF COMMERCE (B.COM) – (YCMOU)

GRADUATED IN 2022 WITH 63.25 %

FROM

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

XII (H.S.S.C) (COMMERCE)

COMPLETED IN 2015 WITH 45.69%

FROM

KURVEY'S NEW MODEL PUBLIC SCHOOL, NAGPUR.

X (S.S.C)

COMPLETED IN 2013 WITH 56.73%

FROM

ST. JOSEPH VIDHYALAYA, NAGPUR.

Certification:

- COMPLETED “**SAP FINANCE & CONTROLLING (FICO)**” CERTIFICATION COURSE IN JULY 2022.
- COMPLETED “**CCC**” CERTIFICATION COURSE.

Skills:

➤ **SAP FICO**

1. SAP Treasury, Define Company, Define Company Code, Define Assign Company Code to Company. Ex: Country, Regions, Company, Company Codes, Business Areas, Functional Areas, Posting Keys, etc.
2. Fiscal Year & Posting Periods, Filed Status Variants, Document Type.
3. Define Number Range.
4. Chart of Account, General Ledger Account, Controlling Area.
5. Document Posting/General Document Posting, Display Posting, Reverse Document.
6. Park Document, Display Document & Park Document Posting.
7. Accounts Payable, Accounts Receivables, Bank Accounting.
8. Cash Journal, Profit Center Account, Foreign Currencies.
9. Cost Center, Asset Accounting.

10. Tax Deducted at Source (TDS), Good Service Tax (GST)
11. SAP expert in Fico area Accounting Knowledge in area of Inventory, branch accounting etc. (Invoice Verification, Master Data Management, Process Documentation, Knowledge about Purchase to Pay & Record to Report processes, Understanding & exposure to Online Payments, Payment Gateways, Bank Integrations).
12. SAP Query, Banking Interfaces Workflows & Integration with Project Systems, Technical Skills, Knowledge of end-to-end Quality Assurance Testing.
13. Validate the reports requirements, validate any changes in customizing & Sort out day-to-day queries of end users.
14. To resolve critical incidents & complex aging issues.

Strengths:

- Able to quickly learn, apply concepts and adapt to a changing business environment.
- Team player and able to maintain consistency in performance under pressure.
- Able to do multitasking with accuracy and attention to details.
- Strong Analytical and Logical skills to solve business problems.
- Strong stakeholder management and development skills

Personal Information

Name-	Suraj Anandrao Khobragade
Date of birth -	08th March 1998
Nationality-	Indian
Languages known-	Marathi, Hindi and English
Marital Status-	Single

I hereby informed that the information mentioned is correct to the best of knowledge and belief.

Place: Nagpur

Date