

RESUME

Sonu KumarSingh

Present Address:

H .no.87, St .no.2 Radha
Swami Colony, Near
Meharban, Ludhiana
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OBJECTIVE

Looking for the best opportunity in your esteemed origination where I would be able to utilize and enhance my potential while being resourceful, innovative and flexible.

CAPABILITIES

- Get along with a team
- Interpersonal Skills
- Hard and smart worker

EDUCATIONAL PROFILE

Degree / Qualification	Name of the Institute/ School	Examining g authority	Marks Score d	Year of passing
Class-X	B.B.RAM HIGH SCHOOL	BSEB Board	43.8%	2009
Class-XII (COMMERCE)	T.P.S COLLEGE	BESB Board	56.2%	2011
B-COM	DR.R.N.SINGH COLLEGE	JAY PARKASH UNIVERSIT Y	56%	2014

PROFESSIONAL QUALIFICATION

ICA INSTITUTE OF COMPUTER ACCOUNTANT PURSUING TRAINING UNDER ICA

WORK EXPERIENCE

- (1) Working with Shree Ambey Metal Industries Ltd Ludhiana as an Assistant Accountant .since july-2012 up to Aug.-2014
- (2) Working with Cosmas Research Lab Ltd Ludhiana as an Accountant since sep.2014 up to october.-18
- (3) Working with Sandhu Automobiles Put Ltd as on Accountant since9-october -2018.
- (4) Working with Bimco Engineering Enterprise (Manufacturer of Nut, Bolt, Washer and Railway Parts) as on Accountant since9-october -2019.

NATURE OF WORK

Maintain Computerized Cash Book , Bank Book , Party Ledger reconciliation ,Bank Stock Statement , Outstanding report in excel, Sales &Purchase Entry , Prepare Financial Report , GST3B & GST R-1 Return & GST R2 A Reconciliation) , TDS, Prepare Individual Income Tax Computation ,prepare salary , prepare form - 16 , Net worth of Individual Etc.

PERSONAL PROFILE

Father's name	:	Mr.Prem Kumar Singh
Date of birth	:	07-03-1993
Permanent address	:	H .no.87, st.:2, Radha Swami Colony, Ludhiana. Pin: 141007.
Gender	:	Male
Nationality	:	Indian
Marital status	:	Single
Blood group	:	B+
Linguistic ability	:	English, Hindi Listening music & reading
Hobbies	:	Books.
Present salary	:	21500/-
Expected salary	:	24000/-
Notice Period	:	15 - 25 (Days)

DECLARATION

I hereby solemnly declare that the above furnished particulars are true to the best my knowledge and belief.

Date...

Place: LUDHIANA

(SONUKUMARSINGH)