

Soumyadip Chakraborty

C/O. LT GOURANGA SUNDAR CHAKRABORTY

VILL. - NEBADHAI (MANNAPARA)

P.O. - DUTTAPUKUR

DIST- 24 PGS (N)

W.B. (743248)

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OBJECTIVE

To work in a competitive and challenging environment with my full dedication, which allows me to, enhance my knowledge, update my skills and help me scale great Zenith.

EDUCATION

- Madhyamik (10th) from WBBSE, in Kolkata.
- Higher Secondary (12th) with Commerce from WBBHSE in Kolkata.
- B.Com from Calcutta University.

IT SKILLS

- Microsoft word, Microsoft excels, SAP Operating, Internet Browsing.
- Diploma in Financial Accounting System(DFAS)

WORK EXPERIENCE

- 1) M/s. Ultratech (A Manufacturing unit of Johnson & Johnson Limited) as Laboratory In charge (9 Months).

Random Product checking on machine. Prepare so many Reports manual & system.
- 2) Worked as Branch *Manager* in Trucker India (Warehouse service providers of ITC LTD.)

(Since May 2005 to 16.12.14.)

Co-ordinate with ITC, VST, Agrotech foods Ltd.

Manual Report:- In transit & connected stock, Mismatch Resolution, Overdue stock, Schedule off-loading of trucks, Detention Charges, Vehicle profitability statement, Sales return register, Movement Register, Claim Register. Repairing Register. Transit Time Report.

FMFO Report.

#Goods receipts, Maintain Cash, Make vouchers. Route wise planning of company trucks.

Arrange Market Vehicle.

One day of the week arranged meeting for all type of work operations & proper guideline to all my staffs of each & every work.

Follow ups with the Transporter representative for timely and safe delivery at Distributor point.

Weekly review with the Distributor for any type of the issue in the terms of Shortage/ Damages/ excess ...etc

3) Ahuja Continental Pvt Ltd. as Branch accountant. From 17.12.14 to till date.

maintain Cash, Make vouchers. Prepare Invoice & E-Waybills. Month wise JV preparation as per policy. Surprised Stock taking of godown. Maintain Outstanding Report (over 90 days only). Online pay Staff & Company Professional Tax, All type of cash & bank entries & others entry. Bank Reconciliation Statement. Prepare weekly Audit Papers.

STRENGTH

Deep thinker, Aggressive, Proactive&/Team Player.Goal Seeker.

HOBBIES

Playing Cricket, reading books, listening to music.Gardaining

PERSONAL DETAILS

▪ Date of Birth	:-	6 th Jan-1982
▪ Fathers Name	:-	Late Gouranga Sundar Chakraborty
▪ Lang uses Known	:-	Hindi, English, Bengali
▪ Nationality	:-	Indian
▪ Religion	:-	Hindu
▪ Cast	:-	General

Place...Duttapukur

Date...02 /11 /2020

(Soumyadip Chakraborty)