

## **CURRICULAM – VITAE**

**SHAMSHER ALI**  
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### **CARRER OBJECTIVE:-**

*Want to work in at challenging organization that provides me the opportunity to apply the skills and creativity that I have acquired, generating result trust and respect for all those contributing*

<b>Academic Achievements</b>			
<b>Degree</b>	<b>Year</b>	<b>Board/ University</b>	<b>Percentage/ CGPA</b>
<b>B.com</b>	2021	Awadhesh Partap Singh University Rewa Madhya Pradesh	69.12%
<b>12t h Commerce</b>	2018	Punjab School Education Board (PSEB)	64.58%
<b>Class X</b>	2016	Punjab School Education Board (PSEB)	59.45%

### **EXPREIENCE:-**

- ❖ *1 Year Experience as a Assistant Accountant in The Bharat Industrial Corpn.*
- ❖ *Currently working in Renny Strips Pvt. Ltd since 2 Years (Pursuing).*

### **RESPONSIBILITY:-**

- ❖ *Sales purchase entry e-invoicing.*
- ❖ *Bank Reconciliation.*
- ❖ *Tds Tcs.*
- ❖ *Performing account reconciliation.*
- ❖ *Preparing reports.*

- ❖ *Handling accruals and prepayments.*
- ❖ *General ledger management.*
- ❖ *Accounts payable and related duties.*
- ❖ *Manage all accounting transactions.*
- ❖ *Reconcile accounts payable and receivable.*
- ❖ *Productions.*
- ❖ *Stock maintain.*

### **COMPUTER SKILLS:-**

- ❖ *Basic knowledge of computer Skills, Tally Prime, Busy, Evershine & etc.*

### **MY STRENGTHS:-**

- ❖ *Hardworking, Optimistic*
- ❖ *Good communication Skills*
- ❖ *Positive attitude about the life and work*
- ❖ *Team player..*

### **PERSONAL PROFILE:-**

**Father Name** : Mohammad Amin  
**Date of Birth** : 09-01-2000  
**Gender** : Male  
**Marital status** : Single  
**Language Know** : English, Punjabi Hindi & Urdu.

*I hereby declare that the above written particulars are true to the best of my knowledge and Belief I assure to work sincerely and prepared to do hard work duty abiding to organization*

*(SHAMSHER ALI)*