

RESUME

Pranjal Soni

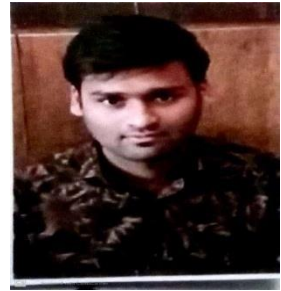
C/O Narendra Kumar Jain

Ukhri road SBI Colony

Jabalpur M.P. 482002

Email Id- pranjalsoni42109@gmail.com

Contact No- 6266912291 9109067774



OBJECTIVE:-

To work honestly and achieve a responsible and challenging position in your organization, where I can get the opportunity to bring out the best of my creativity and talent.

ACADEMIC QUALIFICATION

Qualification	Pass Year	Board/University	Percentage
10 th	2014	Saraswati Shishu Mandir (M P Board)	90%
12 th	2016	Saraswati Shishu Mandir (M P Board)	86%
Graduation B.Com	2019	G S College (RDVV University)	62%
MBA Finance Marketing	2021	Shri Ram Institute of Management (RDVV University)	75%

WORK EXPERIENCE

- Accountant from M/s Sagardeep Advertising Naudra Bridge JBP July 2019 to till date
- Accountant from J.C.T & J.C.S. CO. Malviya Chowk JBP April 2017 to June 2019
- Audit Assistant from KKSP & CO Naudra Bridge JBP Jan 2017 to March 2017

Computer Experience:

1. Computer knowledge (M.S. Office, M.S. EXCEL)
2. Tally Erp 9 with GST (Experience 5 Years)

Skills:-

- Working knowledge (5 yrs almost) on Tally Erp 9 Software
- GST, TDS, Income Tax Working Knowledge
- Tds Reconciliation (26 As)
- Accounts Finalization Knowledge.
- Audit Work.
- GST, EPF, PT Returns.
- Manage all accounting transactions.
- Prepare budget forecasts.
- Publish financial statements in time.
- Handle monthly, quarterly and annual closings.
- Reconcile accounts payable and receivable.
- Ensure timely bank payments.
- Compute taxes and prepare tax returns.
- Manage balance sheets and profit/loss statements.
- Report on the company's financial health and liquidity.
- Audit financial transactions and documents.
- Reinforce financial data confidentiality and conduct database backups when necessary
- Responsible for the management and reporting of financial data of an organization.

PERSONAL PROFILE:-

Name	-	Pranjal Soni
Father Name	-	Mr. Pradeep Kumar Soni
Mother Name	-	Mrs. Radha Soni
Date of Birth	-	04-12-1998
Gender	-	Male
Nationality	-	Indian
Religion	-	HINDU
Marital Status	-	Unmarried
Hobbies	-	Reading Books

DECLARATION

I hereby declare that the above information's are true & Correct of my knowledge and belief

Place :- Jabalpur

Date :- -----

(PRANJAL SONI)