**NEERAJ KUMAR MAURYA**

VISHNUPUR BAHARAICHA,

SURIYAWAN,SANT RAVIDAS NAGAR

BHADOHI-221404

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Mob.no. 08417881800

**Objective**

I am looking for a challenging career in accounting, taxation and financial services. The ideal profile will help me to increase my abilities by acquiring professional knowledge and experience. The ideal place will be a group of motivated people helping and sharing knowledge with each other with an objective to increase the competitiveness of the organization and at the same time develop oneself professionally.

With my strong communication skills, team leadership experience and ability to learn quickly, I am sure to prove myself a valuable asset for the organization I shall work for.

**Qualification**

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| 1. | High School EXAMINATION | U.P. Board,Uttat Pradesh | 60.80 |
| 2. | Intermediatel EXAMINATION | IU.P. Board,Uttat Pradesh | 70.30 |
| 3. | B.COM. | University Of Allahabad | 54.37 |
| 4. | M.COM. | U.P. Rajarshi Tandon University,Uttat Pradesh | 78.92 |
| 5. | CPT | Institute Of Chartered Accountants Of India | 60.80 |
| 6. | CA-INTER (Gr- 1) | Institute Of Chartered Accountants Of India | 52.00 |

**Professional Experience**

* Involving in the Statutory Audit work of various Companies, and Firms.
* Carrying out Limited Review as per Listing Agreement norms of listed Companies.
* Vouching and verifying documents, contracts and agreements maintained for authentication of transactions
* Participating in the verification of inventories and cash at relevant period
* Finalizing Balance Sheet and Profit and Loss Account in compliance with Schedule VI of Companies Act, 1956
* Preparation of Financial Statements as per Revised Schedule VI and new Schedule III
* Finalizing Accounting Policies, Notes on Accounts and Cash flow Statements by complying with Accounting Standards, Auditing Standards, Schedule VI of Companies Act, 1956 & Ind.As.
* Preparation of Audit Report as per CARO requirements.
* Preparing Financial statements of an Automobile Dealer have 48 branches by clubbing financial statements of all branches together.
* Carrying out the Tax Audit as per Guidance Note on Tax Audit issued by Institute of The Chartered Accountants of India.
* Consolidating of financial statements of 43 branches of an automobile dealer.
* *Worked as an Article Assistant(3 years ) and as an Employee(1.5 Years ) with the Chartered Accountant firm of Mumbai i.e.* ***M/s Jayantilal Thakkar & Co.***

**Organisations Covered:**

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| **Sr. No** | **Name of Organisation** | **Nature of Industry** | **Scope of Work** |
| 1. | Siyaram Silk Mills Ltd. | Manufacturing Industry | Statutory Audit, Limited Review, Tax Audit |
|  2. | Govind Rubber Ltd. |
| 3. | Balkrishna Industries Ltd. |
| 4. | Techfab India Industries Ltd. | Statutory Audit, Tax Audit |
| 5. | YRF Television Pvt. Ltd.(Yash Raj Films ) | Statutory Audit, Tax Audit |
| 6. | Pooja Entertainment and Films Ltd. ( Vashu Bhagnani ) |  | Statutory Audit , Tax Audit |
| 7. | Automotive Manufactures Pvt. Ltd. |  Trading Concern | Statutory Audit, Tax Audit,Consolidation |
| 8. | Resin Distributors Pvt. Ltd. |
| 9. | M. P. Sanghvi Investments | N.B.F.C. | Statutory Audit, Tax Audit |
| 10. | Jamnabai Narsee Trust | Trust | Statutory Audit |
| 11. | Western Transport Agency | Partnership Firm | Statutory Audit |
| 12. | H.B. Shah & Co. | Diamond Manuf. Company | Statutory Audit , Tax Audit  |
| 13. | Solar Diamond. | Diamond Manuf. | Statutory Audit , Tax Audit |
| 14. | Pooja Construction. | Individual Construction | Statutory Audit, Tax Audit |

**Computer Proficiency:**

* Well conversant with MS Office viz. Word, Excel, Power Point.
* Experience of auditing in Accounting Packages  Tally, SAP, NAV.

**Information Technology (System Development)**

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* Lead team for Fixed Assets Module Implementation in System Development.
* Review of code mapping and Output reports.
* Preparation of MAT report format in System Development.
* Data standardization &data migration.

**Other Qualification**

* Orientation course (ICAI), GMCS (ICAI) , ITT(ICAI) Course conducted by ICAI.

**Personal Details:**

Date of Birth: 03rd January, 1993

Fathers Name: Lal Bahadur Maurya

Languages Known: Hindi, English, Marwari, Marathi & Gujrati.

Interest and Hobbies: Playing cricket.

**Office Address:**

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111-A, M.G. Road

Fort, Mumbai -400023