

# KS

## CURRICULUM VITAE

**KARAN SAINI**

(B.Tech - Mechanical Engineer)

Designation - (Asth. Manager - (Power Plant & Purchase)

### CONTACT



Current Add:- Flat No. 611, Raghubir Nagar,  
Rajouri Garden, Najafgarh Road, New Delhi -  
110027



&



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[Karansaini822@gmail.com](mailto:Karansaini822@gmail.com)

#### Social Media Account:-



### ABOUT ME

D.O.B - 10-10-1991

Place of Birth - Gurdaspur, (Punjab)

Gender - Male

Marital Status - Single

Nationality - Indian

Languages Known - English, Hindi & Punjabi  
(Written & Conversational)

Permanent Add:- V.P.O Dodwan ,Distt + Teh,  
Gurdaspur (Punjab), Pin Code - 143532

### HOBBIES



### CAREER

Seeking a challenging carrier opportunity in a reputed company where I can harness my technical skill, work experience creative towards making significant contribution and development of the company and thereby develop myself.



### EDUCATION



#### BACHELOR OF ENGINEERING (B.E) IN M.E

Rayat Institute of Engineering and Information  
Technology, (Railmajra), Punjab.  
2008 - 2012

71%



#### 12<sup>TH</sup> STANDARD

Arya Senior Secondary School, Dinanagar,  
PUNJAB (P.S.E.B)

2008

70%



### COMPUTER PROFIECIENCY

- MS Office,
- MS Excel
- MS Power Point
- MS Paint
- Photoshop
- Internet Application
- Designing software: "Basic Auto Cad"



## WORK EXPERIENCE

### PRESENT

Company - DHRUV GLOBAL PROJECTS.

Designation – Asst. Manager - (Power Plant & Purchase).

Duration - July 2016 - To Till Date.

Location – New Delhi.

### Company Profile :-

Company deals in Bulk Material Handling System i.e Rice Husk, Coal, Bagasse, Wood Chips, Pellets, Bale, Mustard Husk, Mud, Fly Ash & Wet Ash through All type of Belt Conveyor, Bucket Elevator, Screw Conveyor, Chain Conveyor, Slat Chain Conveyor, Drag Chain Conveyor, Bagasse Carrier, Bag Stacker, Truck Loader for **Power Plant, Distillery Plant, Cement, Chemical, Ethanol, Thermal Plant, Pesticides, Sugar, Beverages & Rubber Tyre Plant** & also deals in its Components i.e Conveyor Rollers, Pulley, Bracket, Belt, Vibrating Screen, Magnetic Separator, Belt Weigher, Vibro Feeder & All Type of Crusher.

### Key Functional Area :-

- Costing & Estimation of Material Handling System & Its Components.
- Strong in Power Calculation & Technical for all Type of Belt Conveyor, Bucket Elevator, Screw Conveyor, Chain Conveyor, Bag Stacker, Truck Loader, Crusher, Vibrating Screen & its machinist item i.e Conveyor Roller, Pulleys, Brackets & Belt.
- Review G.A. and detailed engineering drawings for material handling system.
- Managing project budgets & Resources.
- Having Knowledge of Erection & Commissioning for all Material Conveying System.
- Preparing Offers like (Technical Offer, Techno – Commercial Offer, Commercial Offer, Spares Offer, Technical Data Sheet of Belt Conveyor, Bucket Elevator, Screw Conveyor, Chain Conveyor, Bag Stacker, Truck Loader, Crusher, Vibrating Screen & its machinist item i.e Conveyor Roller, Pulleys, Brackets & Belt.
- Overseeing all incoming & outgoing projects documentation.
- Coordinating staff, internal resources & customer satisfaction.
- Having good knowledge about Quality terms & testing of equipment's / items.
- Preparing Purchase Orders & Performa Invoice.
- Planning, negotiating & preparing orders for finalizing of orders
- Having good negotiation skill with vendors & develop new vendors.
- Coordinate with vendors / suppliers as per system requirements.
- Research potential vendors.
- Comparing and evaluating offers from suppliers.
- Coordinate with vendors on the delivery of items or services ordered where situation warrants.

## PREVIOUS

Company - MANNSCHAFT INGENIEURE (INDIA) PVT LTD (MIIPL).

Designation – Executive (Power Plant & Purchase).

Duration - Aug 2012 - To June 2016 / Location – New Delhi.



### SKILLS & ABILITIES

- Decision Making.
- Self-motivation.
- Strong in Estimation, Billing.
- Project & Event Planning.
- Interacting and maintaining good relationship with clients.
- Ability to quickly gain the technical, behavioural and contextual elements of a project.



### STRENGTH

- Teamwork.
- Flexibility.
- Creative Thinking.
- Honesty.
- Discipline.
- Team Work Skills.
- Responsible.



### TRAINING & CERTIFICATION

- 6 months Industrial Training with ESCORTS LTD-Faridabad.  
Duration (18.12.2011 to 23.05.2012).
- 2 months Industrial Training with ESCORTS LTD-Faridabad.  
Duration (15.06.2010 to 27.07.2010).



### SALARY DETAILS

- Current Salary - INR 45 ,800 /month
- Expected salary - Negotiable

### DECLARATION:-

- I hereby declare that the above written particulars are true to the best of my knowledge and belief.

PLACE:- New Delhi

Karan Saini

DATE:-

Signature