

# CA Sunil Chandak

## Finance & Accounts

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### CORE COMPETENCIES

Finance & Accounts

Accounts Receivables/Payables

Taxation/ Auditing/ GST Implementation

People Management & Leadership

Budgeting/P&L/Financial Control

Management Reporting

Statutory/ Regulatory Compliance

ERP/Systems Implementation

Cash Flow Management

Policy Formulation & Implementation

### SOFT SKILLS



### EDUCATION

- 2011: CA from ICAI
- 2006: B.Com. from M.D.S. University, Ajmer

### CERTIFICATIONS

- Ind AS Certify Course from ICAI
- Advance Excel Certify Course from NIIT
- Completed compulsory computer training conducted by ICAI

### EXECUTIVE PROFILE

- ☉ **Qualified CA professional** offering **over 10 years** of rich experience in Finance & Accounts, Commercial Operations, Taxation, AP/AR, Budgeting and Team Management
- ☉ Extensive experience in **conceptualizing & implementing financial procedures** and actively involved in the maintenance & finalization of accounts, profit monitoring and building internal financial controls
- ☉ Governed **financial statement variance analysis** (actuals vs. forecast, period-over-period actuals); provided explanations / insights on the same
- ☉ Demonstrated proficiency in **statutory compliance, accounting & tax matters, financial reporting & finalization of accounts, taxation, budgeting**, Periodic Fund Flow/Cash Flow, and financial projections
- ☉ Proficient in measuring financial & operational performance through **Accounting, Taxation, Tax Audit & Financial Matters** thereby identifying key issues to maximize profits/ minimize expenses
- ☉ Familiar with **Epicor, MS Office**
- ☉ Capacity to think outside of the box, be creative, and easily adjust to shifting expectations and workflows, while demonstrating outstanding organizational skills and setting priorities

### CAREER TIMELINE



### WORK EXPERIENCE

**Since May'22**

**Kuloday Plastomers Private Limited, Mumbai as AGM – Finance & Accounts**

#### **Key Result Areas:**

- ☉ Handling the issues related to accounts payable and accounts receivables.
- ☉ Supervising Cash Flow of Organization.
- ☉ Supervising Monthly/quarterly/half yearly/annually Compliances related to RBI, ROC, Income Tax and GST.
- ☉ Strategic discussion with management for state Govt. or Central Govt. subsidy related to our business.
- ☉ Strategic discussion with management for Direct or Indirect Tax impact on Business model.
- ☉ Preparing and implementing various SOPs related to Accounts, Tax & Finance.
- ☉ Developing & maintaining adequate internal control system, preparing periodic & annual financial results for onward submission to management.
- ☉ Formulating budgets and conducting variance analysis and implementing corrective measures.
- ☉ Liaising with statutory/ internal auditors for timely completion of audits & implementation of audit observations.

- ◉ Liaising with financial institutions for working capital management.

**Nov'16-Apr'22**

**Mahansaria Tyres Pvt. Ltd. (Mahansaria Group), Mumbai as Sr. Manager - Accounts and Taxation**

**Key Result Areas:**

- ◉ Supervising day-to-day accounts payable and accounts receivables accounting
- ◉ Performing bank reconciliations and various GL reconciliations
- ◉ Preparing and implementing various SOPs related to Accounts Dept.
- ◉ Contributing in IND AS implementation and discussing the impact of provisions with seniors
- ◉ Participating in implementation of ERP-Epicor
- ◉ Developing & maintaining adequate internal control system, preparing annual & periodic financial results, submitting them to the management for review and controlling the finances
- ◉ Leading for the capitalization of the green filed project set up by company
- ◉ Formulating budgets and conducting variance analysis to determine difference between projected figures & actual expenditure and implementing corrective actions
- ◉ Preparing and providing various data/certificate to the Treasury Team for onwards submission to bank such as fund utilization report and certificates & so on
- ◉ Supervising the preparation of MIS reports to provide feedback to top management on financial performance, viz. fund management, credit control, Sales MIS, Profitability, etc.
- ◉ Liaising with statutory/ internal auditors for timely completion of audits & implementation of audit observations
- ◉ Ensuring periodic review of tax contingent liabilities with tax team and balance sheet substantiation of tax related assets and liabilities
- ◉ Working closely with internal tax teams from business operations, accounts payables and external advisors and tax consultants, for review of tax impacts on business, tax compliance, agreement/ SLA & so on

**Sep'12-Oct'16**

**Castamet Works Pvt. Ltd. (a foundry unit of Shree Cement Ltd.), Beawar, Ajmer (Rajasthan) as Finance Manager - Accounts and Taxation**

**Key Result Areas:**

- ◉ Managed product costing; effectively attained monthly target, target v/s actual; prepared quarterly balance sheet
- ◉ Evaluated and filed the Returns of Central Excise, Service Tax, Sales Tax (VAT), TDS, Entry Tax etc.
- ◉ Prepared Issue C Forms, TDS Certificates (16,16A) & WCT Certificate
- ◉ Managed MRN/GRN verification, Invoice verification, verified general exp. Bills like Tour bills, Freight bills
- ◉ Evaluated Cash Account, Bank and Vendor Reconciliation along with Inventory processing & Inventory Accounting
- ◉ Worked on voucher verification related to Journal, Purchase, Payment, Receipts etc.
- ◉ Engaged with Internal Auditor as well as Statutory Auditors

**Apr'12-Sep'12**

**Pashupati Diet and Foods Pvt. Ltd. (a unit of Chaudhary Group), Kathmandu, Nepal as Assistant Finance Manager**

**Key Result Areas:**

- ◉ Evaluated financial reporting systems, accounting & collection procedures and investment activities
- ◉ Assessed cash account, bank and vendor reconciliation & so on along with inventory processing
- ◉ Performed voucher verification related to Journal, Purchase, Payment, Receipts & so on
- ◉ Estimated monthly target, target v/s actual P&L account & balance sheet



## IT SKILLS

- ◉ Tally ERP, Epicor and MS-Office (Excel, Word, PowerPoint)



## PERSONAL DETAILS

**Date of Birth:** 26<sup>th</sup> December 1986  
**Languages Known:** Hindi & English  
**Present Address:** E-113, Kalpatru Jharokha, Akruli Road, Kandivali (East), Mumbai-400101  
**Permanent Address:** Misharawari, Nagaur-341001 (Raj.)