

# DIVYANSHU GUPTA

E-mail: divyanshugupta3328@gmail.com  
Contact No: +91-6239982465  
Address: 476/1 Rulia Ram Colony, Gurdaspur

A B.COM graduate looking for an opportunity in a reputed organization . I can utilize my talent and skills in best possible manner in challenging work environment so that I contribute to the growth of the organisation. I am confident and hardworking with consistent learning attitude.

## PROFESSIONAL EDUCATION

2018-2021	B.COM	GNDU Regional Campus, Gurdaspur	64.57%
2021- Present	Pursuing CMA	Institute of cost and management accountants of India	
	[ CMA Inter group1 qualified]	(Earlier known as ICWAI)	

## CORE COMPETENCIES

- Knowledge in MS-EXCEL and TALLY.
- Basic knowledge in bookkeeping , Taxation and GST.
- Excellent communication skills.
- Ability to read and understand the Balance Sheet.

## OTHER SKILLS

- Flexibility and adaptability.
- Quick learner.
- Excellent analytical skills.
- Management and coordination skills.

## AWARDS AND ACHIEVEMENTS

- Secured Consolation in the Punjab State Level Abacus & Mental Arithmetic Competition.
- Completed 5 levels of Regular Programme in IDEAL PLAY ABACUS INDIA PVT. LTD.
- Certificate in TALLY+GST from PT. JAGDHAR MEMORIAL COMPUTER CENTRE.

## ACTIVITIES AND INTEREST

- Playing outdoor activities in Cricket, Badminton, etc.
- Enjoy learning and understanding ayurveda.
- Enjoy doing Qigong.

## PERSONAL VITAE

Date of Birth : November 08, 2000  
Gender : Male  
Linguistic Proficiency: English, Hindi and Punjabi.  
Religion: HINDU  
Father`s Name: Pankaj Rai Gupta

## DECLARATION

I hereby declare that all the above mentioned particulars are correct and true to best of my knowledge and belief.

Date: 06-12-2022

**Divyanshu Gupta**