

# AMAN MISHRA

## Procurement Planning Inventory Management

B. Tech Mechanical, MMU Mullana

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### OBJECTIVE

Seeking a challenging professional environment where I can enlarge my knowledge repertoire and benefit my organization to the best of my abilities.

### PROFILE

- A Graduate Mechanical Engineer with 9.5 years of qualitative experience in Supply Chain Management, Sourcing, Material Planning & Procurement and Import.
- Strong analytical and problem-solving ability complemented by good communication skills
- Good learning skills and easily adaptable to environment.
- An effective communicator with good relationship management skills with ability to relate to people at any level of business.
- Currently working as Manager Purchase in **Nivia Synthetics Pvt. Ltd.**

### PROFESSIONAL QUALIFICATION

Degree	Branch	Board/University	Batch	Aggregate
B. Tech	Mechanical	MMU Mullana	2011-2014	8.62 CGP
Diploma	Mechanical	HPTSB	2008-2011	73%

### EDUCATIONAL QUALIFICATION

Class	Board	School	Year	Aggregate%
10th	HPBSE	National Public Sr. Sec. School	2008	79%

### PROFESSIONAL EXPERIENCE

#### **Sun Pharmaceutical Industries Ltd., Paonta Sahib, Himachal Pradesh**

Maintenance (Process Engineering)

From June'2014 to May'2015.

#### **Responsibilities**

- Handling all the activities related to maintenance of Process in shifts.
- Monitoring and up keeping of spare parts, operating supplies and critical inventory.

**Ind-Sphnix Precision Ltd., Parwanoo, Himachal Pradesh**

Engineer (Purchase Department)

From August 2015 to June 2017.

**Responsibilities**

- Taking Quotations, negotiation and comparison, generating PO in SAP, taking confirmations and delivery follow-ups.
- Timely Execution of Orders from Purchase requisition to avoid any production loss.
- Inventory planning and control keeping in view the fluctuation in demand, in-line with order receiving and sales budget.
- Inventory control keeping optimum stock with maximum order allocation.
- Handling Imports and taking quotations from Freight Forwarders, negotiations and comparison and monitoring of on time departure and demurrage free shipments and execution of License (Advance and MEIS).
- Worked in projects of importing new and old machineries.
- Assessing performance of the suppliers based on various criterions such as percentage of rejections, quality improvement rate, timely delivery, credit terms etc.
- Sourcing and development of new components from existing supplier base.
- Responsible for MIS and Handling ISO Audits

**Yokohama India Pvt. Ltd., Bahadurgarh, Haryana**

Associate Manager – Purchase

From July 2017 to Nov 2021.

**Responsibilities**

- Planning of Raw Material (Natural Rubber, Synthetic Rubber, Carbon, Cord, Fabric and Chemicals) as per forecast by PPC.
- Procurement of Raw Material on behalf of N+3 months ordering.
- Forecast sharing to HQ Japan and import suppliers for next quarter production plan.
- Monthly Reporting of Raw Material Purchase Price Variance (Budget v/s Actual) to HQ Japan
- Inventory planning and management of goods by ABC classification.
- Schedule release for domestic and import vendors keeping optimum inventory level.
- Special monitoring on A and B class items inventory and stock level.
- Shipment handling from supplier end to factory, custom clearance, duty payment and transportation etc. and Re-Export.
- Taking quotations from Freight Forwarders, negotiations and comparison for spares shipment.
- E-Way Bills for movement of Import shipments from Port to Plant.
- Vendor ratings and monitoring performance on Quality and Delivery parameters.
- Project handling for import (supply chain) of new machineries.

**Motherson Sumi Wiring India Ltd., Noida, Uttar Pradesh**

Section Manager – VDP

From Dec 2021 to June 2022.

### Responsibilities

- Planning of electrical parts on basis of monthly PSI received from APQP team.
- Inventory management considering import parts lead time & transit time.
- Maintaining safety stock for specific critical parts with high lead time.
- On time PO sharing with forecast to import suppliers.
- Shipment planning considering risks of shipping lines.
- Procure to payment ensure with import suppliers.

### International Tractors Ltd, Hoshiarpur, Punjab

Deputy Manager—Customer care parts.

From July 2022 to April 2023.

### Responsibilities

- Coordinating with sales team for requirements of spares and cabin parts.
- Planning of spares parts as per after sales requirements.
- Negotiating for prices with suppliers and implementation of same in SAP module for procurement.
- Procurement of spares of tractor implements and cabin from Domestic suppliers.
- Ensuring from purchase to payments for all suppliers.
- Checking for critical back orders and regular follow ups with suppliers to ensure smooth deliveries for after-market support.

### Nivia Synthetics Pvt. Ltd., Jalandhar, Punjab

Manager – Purchase

From May 2023 to Aug 2024.

### Responsibilities

- Procurement of Raw Material (Natural Rubber, Synthetic Rubber, Carbon, Textile & Yarns, Leather and Chemicals) and Support Material (Cartons, LDPE, Needles and other packing Material) as per Monthly and Fortnightly production requirement.
- To assess & forecast the procurement with respect to the supply & demand dynamics of the market and to frame a strategic & planned operational model
- Weekly Analysis of RSS (Natural Rubber) prices to procure and book additional quantity with Dealers.
- Implementing systems to avoid situations like over-stocking or out-of-stock which cause financial losses.
- Evaluating vendors & negotiating the price, delivery schedule and terms & condition.
- To work along with Technical for RM New supplier development, evaluation & coordination in view of risk mitigation & developing better products.
- Ensuring P2P for all suppliers & timely availability of material for smooth plant operations
- Monthly Reporting of Raw Material (MIS & MCD) to Management.
- Inventory planning and management of goods by ABC classification.
- Special monitoring on A and B class items inventory and stock level.
- Shipment handling from supplier end to factory, custom clearance, duty payment and transportation etc.
- To develop a smooth & enduring relationship with both internal & external customers

## ACHIEVEMENTS

- Internal Auditor ISO 9001:2015

## STRENGTHS

- Friendly & respectful nature
- Seriousness toward work
- Problem Solving Ability
- Creative Mind

## PERSONAL PROFILE

Name : Aman Mishra  
Father's Name : Sh. Karam Dev Mishra  
Nationality : Indian  
Sex : Male  
Marital Status : Married  
Date of Birth : 21/12/1992  
Language Known : Hindi, English

### **Declaration:**

I hereby declare that above information is correct to the best of my knowledge and belief.

(Aman Mishra)

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