# ANIL K. KUMRA

**2A/2; N.I.T.,**

 **FARIDABAD-121 001.**

 **HARYANA.**

**annie\_kumra@yahoo.com**

 **Phone: 9910982606**

Dear Sir,

 My educational background, industrial exposure and hard-work make me a strong candidate whom you are looking-for.

 Highlights of reasons why I’ll be a great asset for you:

* Worked as Manager (Maintenance) with Bony Polymers Pvt. Ltd., Faridabad (in Rubber Mixing plant) from Aug. 2007 to April 2024.
* Worked as Sr. Engineer with Avinar Services from Jan. 2007 to Jul. 2007.
* Worked as Maintenance Engineer with Arihant Engineering Industries from April. 2003 to Dec. 2006.
* Worked as Asstt. Engineer with Escorts Yamaha Motor Ltd. (now Yamaha Motor India Ltd.) from April 1996 to Feb. 2000.
* One year Apprenticeship from Escorts Yamaha Motor Ltd. Surajpur from April 1995 to April 1996.
* Engineering Diploma in Electrical Engineering from Govt. Polytechnic.
* Thorough industrial exposure at different levels.
* Awareness about implementation of ISO/TS.
* Having attended many seminars on different technical subjects.

 My ability of strong research, language, inter-personal relation, computer & disciplinary skills in combination with my educational curriculum will provide valuable results for your company. Also, I don't hesitate to add that it will be my paramount duty to please my seniors with honesty & hard-work.

I enclose my resume, looking forward for the opportunity to meet you and discuss my background in further detail.

Anticipating your favorable reply,

 Sincerely yours

Date : ………………..

 **(ANIL K. KUMRA)**

# CURRICULUM-VITAE

# ANIL K. KUMRA

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##  Phone: 9910982606

## **Career Objective**

Seeking a challenging job in the field of “Plant Engg. & Maintenance” coupled with hard work leading to mutual success.

## **Educational Qualification**

Matriculation from H.P. Board of School Education, Dharamshala securing 72% marks.

## **Technical Qualification**

* 3 Year Diploma in Electrical Engineering from H.P. Board of Technical Education, Dharamshala in 1st Division.
* Attended seminars on ISO/TS Implementation (by FIA & BSI India Ltd.), Cost Reduction Techniques (by FIA), Noise, Water & Hazardous-waste (by CPCB), Environmental Laws (by HSPCB & MoEF), Electricity Act-2003 (by DHBVN), Occupational Health & Safety (by AIIMS), Learning from nature what can`t be taught (by Mr.Gopalakrishanan: CEO-Tata Group), Energy Efficiency building (by FIA, DHBVN, World Bank & IREDA), Energy Management Program (by Honda Cars Suppliers club) etc.

## **Job Profile**

* Worked as Manager (Maintenance) with Bony Polymers Pvt. Ltd., Faridabad (in Rubber Mixing plant) from Aug. 2007 to April 2024.
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## **Job Responsibilities**

* Carrying-out / responsible for Preventive Maintenance, Breakdown maintenance and Predictive Maintenance for various Rubber Processing machines like Intermix (Alfred Herbert), Kneader (Slach-India, Yi-Tzung & Well Shyang Machinery-Taiwan, Moriyama-Japan), Mixing-Mills (various makes), Extruding-Sheeters (Taiwan), 3-Roll Calenders, Cooling Slurry-tanks, Batch-off Machines (Roller, Hanger & Mesh type), Extruders, Rubber Blank Pre-formers (Barwell, UK), Testing-lab equipments like Tensile Tester (Ektron, Taiwan), Rheometers (ODR & MDR Indian & Ektron, Taiwan), Money Viscometer (Indian & Ektron, Taiwan), Dispersion Analyzer, Utility equipments like Transformer, VCB, ACB, Air-Compressors, Water-chillers etc.
* Handling & supervising team of Engineers, Trainee-engineers, Technicians and Contractors.
* Providing assistance in planning & purchasing of new machines, spare-parts & consumables.
* Liasoning with the consultant, contractor & service engineer for the timely completion of project activities.
* Working with contractor teams in installation, commissioning & testing of new M/Cs.
* Performing / supervising the Scheduled Shut-downs / Preventive Maintenance activities.
* Maintaining the records pertaining to ISO/TS/QS audits.
* Maintaining & timely review of Critical spares & consumables.

## **Achievements**

* Planned & implemented the maintenance activities to achieve reduction in machine down-time.
* Organized preventive maintenance job in systemized manner to improve the efficiency of machines.
* Opting for the spares, which are easily available in the market.
* Planned the Critical spares for machines, segregated the spares machine-wise.
* Reduction in machine down-time by implementing Good Work Practices.
* Guidance & training to subordinates to work more efficiently & cost-effectively by following Good Work Practices

## **Qualities and Abilities**

Pleasing personality mingled with good manners, soft and well spoken, mature, result-oriented, career-oriented individual, good communication skills, convincing power and ability to perform under high pressure.

## **Personal Details**

Father's Name : Late Sh. H. L. KUMRA

Present Address : 2A/2; N.I.T.,

 FARIDABAD-121 001.

 HARYANA

Date of Birth : 23rd April 1972.

Nationality : Indian

Languages : English, Hindi and Punjabi.

Curricular activities : Outstanding Sr. Div. NCC cadet, having attended National- level camp, Student-editor of College magazines, Volunteer blood-donor.

Date : ………………..

Place: Faridabad **(ANIL K. KUMRA)**