***RESUME***

***ANIL KUMAR***

*AMBEDKAR NAGAR, GAISPURA, LUDHIANA*

*LUDHIANA-141016*

***Contact No. 7508242646,9779119788***

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| ***CAREER OBJECTIVE*** |

* *“To improve in order to achieve excellence in my professional skills & develop my competence potential”.*

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| ***ACADEMIC QUALIFICATION*** |

* *10th from PSEB Board.*
* *10+2 from PSEB Board.*
* *Graduation (B.Com) from Punjab University CHD.*
* *Accounting Knowledge in Computer*
* *Basic Knowledge in Computer*

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| ***WORK EXPERIENCE*** |

*One Year Experience Under S. KARAN SHARMA & CO. chartered Accountant*

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| ***STRENGTHS*** |

* *Ability and dedication to work hard.*
* *Ability to handle tough situations tactfully.*
* *Willing and eager to learn new things.*
* *Good Communication skills.*

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| ***HOBBIES*** |

* *Listening Music*
* *Learning new things*
* *Reading Books*
* *Travelling*
* *Cricket*

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| ***COMPUTER SKILLS*** |

* *Ms Office*
* *Tally ERP 9 Software*
* *Evershine Software*

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| ***LANGUAGES KNOWN*** |

* *English*
* *Hindi*
* *Punjabi*

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| ***PERSONAL PROFILE*** | | | |
| * ***Name*** | ***:*** | *Anil Kumar* |
| * ***Date of Birth*** | ***:*** | *03/11/1996* |
| * ***Father’s Name*** | ***:*** | *Sh. Ram Sewak* |
| * ***Nationality*** | ***:*** | *Indian* |
| * ***Gender*** | ***:*** | *Male* |
| * ***Marital Status*** | ***:*** | *Unmarried* |

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| ***DECLARATION*** |

* *I shall be grateful to you, if a chance is given to me serve your esteemed organization under your kind control. I assure you that I shall spare no pains in the discharge of my duties honestly and faithfully.*

***Date: 25/01/2021***

***Place: Ludhiana Signature***

***(Anil Kumar)***